

BEAVER ISLAND AIRPORT COMMISSION MEETING – May 5, 2012 9 am at the St. James Township Hall.

Members present: Mike Scripps, Elaine West, Jim Wojan, Don Vyse, Colleen Martin, and Ray Cole

Members absent: Pete Lodico

Meeting called to order by Mike Scripps at 9:04 am.

West added item to agenda – At Large Member position is up for reappointment.

MOTION Vyse, second West to approve Jan 28, 2011 meeting minutes, all approved.

Men's bathroom improvements have been completed. A new urinal installed, new light bar above sink area, sink reinforced, walls painted, and a section of floor tile replaced. Darrell Butler completed a majority of the work and also saved a considerable amount of money on the project by only replacing the damaged floor tiles. He commended for his work on this project.

A public meeting regarding Freedom of Information Act regulations is planned at Peaine Township on May 23, 2012 from 2-4 pm. Everyone is invited to come. St. James Township is working on a date in May for a public meeting regarding FOIA as well.

It is planned that over the summer an informal survey will be done of visiting pilots to the Township Airport regarding their use of NDB. This will help determine if the airport wants to continue the service of the NDB. As technology improves and more pilots use GPS approaches, other airports are decommissioning their NDB's.

An email was received from Tim King regarding hangar lots and hangar development prospects for the Beaver Island Airport. A sub committee was formed to investigate future lease options as well as look at current leases. The members are Don Vyse, Jim Wojan, and Mike Scripps. A report will be presented at the next BIAC meeting in August. Rachel Teague, Airport Manger, will contact Mr. King to let him know the results of this meeting and that more information will follow.

The current carpet at the terminal is nearly 6 years old and has considerable wear. Cleaning was discussed but it is expected that the present building will be in use for at least a couple more years so replacement would be preferred.

MOTION Cole, second West to replace the current carpet and authorize the Airport Manager, Rachel Teague to solicit proposals and spend up to \$1,000 for labor and materials. All approved, Scripps abstain.

The BIAC At Large member position is up for reappointment. West will write up a positing for this position with a deadline of July 21, 2012 for letters of interest. This position will be voted on at the next BIAC meeting August 4, 2012.

MOTION Cole, second Wojan to have Don Vyse continue as the At Large Member on the BIAC until the next meeting. All approved, Vyse abstain.

## Airport Manager Report – May 2012

### OPERATIONS

Grass runways have been rolled and cones are back in place. Terry has been working on spring cleanup projects such as turf repair as needed.

Brush removal around NDB has been completed.

All runway lighting is in good operation.

Fuel system is in good operating order. We will be changing out the filter at the pump with one that will allow it to be sumped as needed for quality control. Fuel inventory is about 5,000 gallons. I will be monitoring fuel prices and inventory to try to buy when prices are more competitive.

Runway conditions – pavement is in good condition. Paint is showing wear as previously reported.

Terminal – All mechanicals are operational and men's bathroom project has been completed.

### Aircraft Accident Report

On the evening of Saturday April 7<sup>th</sup> a twin engine aircraft (N2281P) piloted by Don Falik reportedly lost control upon landing, ground looped, and exited the runway about mid field. One runway light was damaged and a little turf damage due to skid marks. No injuries were reported. Substantial damage was done to the aircraft. Not I or anyone from airport management was contacted by the pilot that evening. The pilot contacted me around 10 am the following morning, by that time I had already seen the damage and was in the process of investigating what had happened. I understand that he did make contact with personnel from Island Airways shortly after the accident and they removed the aircraft sometime that evening from the runway area and placed it in front of Lloyd Cochran's hangar. Contact from either the pilot or Island Airways should have been made with myself or Don Vyse minimally so that the airport could have been closed while the aircraft was being removed as it was near each runway and could have posed a safety hazard for landing pilots. This is proper protocol at all airports to close a runway if there is any potential for an incursion of personnel or equipment. So as to avoid this type of unsafe circumstance again I sent a letter to Island Airways advising them of Airport Ordinances and that for future reference it is necessary for them to make contact with airport management and receive permission prior to operating any type of motorized vehicles on airport property. A copy of this letter was provided to each BIAC member at the time it was sent.

I was advised by the pilot that he would not be reporting this incident to the FAA. But from my research it is his responsibility to do so. After consulting with Mike Scripps, the State of Michigan, and an FAA contact it was apparent that if the pilot was not going to report the incident then it was my responsibility to contact the proper authorities. I advised the pilot of my responsibilities prior to making contact with the FAA so that he may have the opportunity to make first contact if he so wished. He did not, so I reported the incident Tuesday morning. The FAA conducted their investigation in reasonable amount of time and the aircraft was allowed to be removed from the field the following week. In closing, my interactions with the pilot have been friendly and professional each and every interaction. Island Airways did a clean job removing the aircraft from the landing field area and we have learned a little more about how to handle these types of incidents if they ever arise in the future.

Commissioner Comments – Jim Wojan is working with Darrell Butler on design for a cover over the fuel hose and pump area.

Status of previous FOIA requests were discussed and how to proceed with any new requests.

MOTION Cole, second Vyse that any new FIOA requests be referred to the BIAC lawyer for review and response. All Approved.

MOTION Wojan, second Scripps to adjourn at 10:40 am, motion approved.