

BEAVER ISLAND AIRPORT COMMISSION MEETING – January 28, 2012 9 am at the Peaine Township Hall.

Members present: Mike Scripps, Elaine West, Jim Wojan, Don Vyse, Colleen Martin, and Ray Cole, Pete Lodico

Members absent: None

Meeting called to order by Mike Scripps at 9:03 am.

MOTION West, second Cole to approve Dec 3, 2011 meeting minutes, all approved.

Peaine Township has adjusted Mike Scripps renewal date to April which will make renewal dates for all members on the BIAC Commission in agreement with the BIAC Intergovernmental Agreement.

A new Emerald Ash Borer sign has been received for the Beaver Island Terminal.

2012-13 Budget was reviewed and prepared. Income is budgeted \$170,300.00 and expenses \$170,300.00 including \$29,840.00 for development.

MOTION Scripps, second West to approve 2012-2013 budget. All approved. Elaine West will submit budget to St. James Township and Colleen Martin will submit to Peaine Township.

MDOT Grant Approval for land acquisition – Both townships combined local share will be \$27,175.00 which will come out of the Airport Development Fund. The total grant is \$1,087,000.00. The Federal share is \$1,032,650.00, State share is \$27,175.00, and local share is \$27,150.00.

MOTION Cole, second West to submit the MDOT Grant for the land acquisition to both townships for review and approval, all approved.

MDOT Financial Operations Division is requesting a DUNS number for the Beaver Island Airport as they say it is a Federal reporting requirement. Rachel Teague will contact Peaine Township Supervisor Jack Gallagher for assistance in either locating an existing number or acquiring a new one as needed.

An update to the FAA Terms and Conditions was received. Mike Scripps will review, sign, and return as required.

Elaine West and Mike Scripps terms are up this April and both wish to continue to serve.

MOTION Vyse, second Cole to recommend reappointment of Scripps from Peaine Township and West from St. James Township, all in favor.

The need for replacement and repair to the men's bathroom floor was discussed. Serious moisture and wear issues are present. Bids will be solicited for repair and replacement of the men's bathroom floor plus possible replacement of the urinal. Darrel Butler and Jim Wojan will inspect the floor joists with Rachel Teague Airport Manager acquiring bids. A special meeting will most likely be called by April to review bids and approve work.

Airport Manager Report –

Operations - Due to mild conditions this winter plowing has only been required a few times so far. All navigation equipment and lighting are in operation. Parking lot lights have been repaired. Fuel system is in good operating order. Runway conditions – pavement is in good condition. Paint is showing wear. Terminal – All mechanicals are operational. Attention needs to be given to Men's bathroom floor. Moisture and wear issues in front of men's urinal especially.

Commissioner Comments – It was agreed that FOIA requests need to be sent to the FOIA officers for each township and sent by mail.

MOTION Wojan, second Vyse to adjourn at 11:10 am, motion approved.