

DRAFT Minutes of August 12, 2013, Regular (Rescheduled) School Board Meeting

General – President Jessica Anderson called to order the August 12, 2013, Regular School Board Meeting of the Beaver Island Community School Board at 5:30 p.m.

Present

Jessica Anderson	Dawn Marsh	Barb Schwartzfisher	Karen Johnson (arrived late)
Nancy Tritsch	Brian Cole	Dana Hodgson	

Others

Riley Justis	Alice Belfy	Mark Eckhardt	Julie Martin
Missy Williams	Linda Wearn	Dusty Cushman	Tessa Jones
Brennan Jones	Gerald LaFreniere	Dave Avery	

Addition(s)/Changes to Agenda - None

Public Comment - None

Approval of Minutes – Moved by Schwartzfisher, supported by Tritsch, to **approve the July 8, 2013**, Regular School Board Meeting Minutes as presented. Motion carried.

Treasurer’s Report

Approve Air Transportation Contract with Island Airways – Moved by Cole, supported by Hodgson, to approve the air transportation contract with Island Airways as presented. Ayes: Anderson, Marsh; Schwartzfisher; Tritsch; Cole and Hodgson. Motion carried – unanimous.

22d Funding Allocation – Section 22d schools are recommending to the state that the five-year COLA increase of \$207,000.00 will be shared equally amongst the Section 22d schools (at approximately \$41,000 each). The COLA increase is in addition to the annual authorization of \$750,000.00.

Audit Update – The audit review will be presented to the Finance Committee August 26 on Beaver Island.

Board Stipend - Moved by Cole, supported by Hodgson, to reinstate the board stipend in the amount of \$25 per meeting with the recommendation that members will submit monthly timesheets for payment. Ayes: Anderson; Marsh; Schwartzfisher; Tritsch; Cole, and Hodgson. Motion carried – unanimous.

Approval to Enter Contract with EDUStaff through ISD Consortium – Moved by Cole, supported by Hodgson, to enter contract with EDUStaff for contracted support personnel. This change

affects one employee and reduces the districts cost on employee wages with PCMI from 27% to 16.5% with EDUStaff. Ayes: Anderson; Marsh; Schwartzfisher; Tritsch; Cole, and Hodgson. Motion carried – unanimous.

Approval of Annual Renewal of School Lunch Contract with Dalwhinnie – Moved by Cole, supported by Hodgson, to renew year 4 of the contract agreement for vended school lunches with Dalwhinnie Bakery & Deli at the rate of \$3.70 per lunch, a 2.5% increase from the previous year, and within COLA for dining out allowance. Ayes: Anderson; Marsh; Schwartzfisher; Tritsch; Cole, and Hodgson. Motion carried – unanimous.

Policy Committee Updates

Second Reading of Policy(ies): A second reading was held on policy **Background Checks/Finger Printing Policy**.

Policy Committee Meeting Schedule – Meetings will be held the Tuesday prior to regular board meetings, except September 2013 meeting which will meet Thursday September 5, at 7:30 p.m.

Continued Policy Work and Evaluation – The committee’s priority will be to identify, prioritize, and develop required policies.

Employment

Title 1 Paraprofessiona/ ELA Teacher – Moved by Schwartzfisher, supported by Tritsch, to approve:

1. the hiring of Melissa Williams as a 30 hour per week Title 1 Secondary Paraprofessional.
2. The hiring of Ashley Helmer as a full time English Language Arts teacher.

Ayes: Anderson; Marsh; Schwartzfisher; Tritsch; Cole, and Hodgson. Motion carried – unanimous.

Existing Employee Contract Renewals – Moved by Schwartzfisher, supported by Tritsch, to renew contracts with current employees. Ayes: Anderson; Marsh; Schwartzfisher; Tritsch; Cole, and Hodgson. Motion carried – unanimous.

Approval of Student Handbooks – Moved by Cole, supported by Hodgson, to approve the 2013-2014 Student Handbook with noted changes. Motion carried.

Agenda for September Work Session – Topics suggested for the September school board work session include: (1) the board’s goals; (2) policy development; (3) review of lunch program; and (4) new board member training; i.e. attendance at MASB (Michigan Association of School Board) workshops and conferences.

Administrative Update – Riley reviewed (1) the school-wide assessment plan matrix; (2) potential school-library relationships including a technology partnership; (3) approval of the School Improvement Plan; (4) the staff schedule – cannot confirm elementary schedule until secondary schedule is confirmed; (5) PD360 (a school improvement network); (6) MHSAA’s eligibility finding; (7) a strategic professional development plan; (8) staffing – hoping for same interviewing team for science teacher position re-opening.

Board Member Appointment Interviews and Appointment – Five letters of interest were received due to board member Nancy Tritsch’s resignation – of the five received, one was received after the deadline. The board interviewed the 4 candidates whose letters arrived by the deadline. Moved by Tritsch, supported by Johnson, to appoint Gerald LaFreniere to the board of education for the remainder of Nancy Tritsch’s term.

Oath of Office – Alice Belfy administered the Oath of Office to newly appointed board member Gerald LaFreniere.

Board Member Round Robin – Each board member had a chance to bring up a compliment or concern.

Board Member Works Session – Administrative Goal Setting – Mark Eckhardt facilitated the board’s goal setting session, focusing on the major areas of school operation: Leadership, School Improvement, and Finance.

The board identified the following goals (or areas of focus) for 2013-2014:

1. Establish good communication – frequent and multiple sources.
2. Establish protocol for teacher observations/evaluations.
3. Secondary Math Program – curriculum vs. delivery of program.
4. Maintain strong support for athletic program, including MHSAA Membership Eligibility.
5. Greater collaboration amongst staff – doing what’s best for the students.
6. Established hiring process-administrative protocol.
7. Allocation of fund balance – prioritize, allocate, spend, and/or restrict.

Adjournment – The meeting adjourned at 8:20 p.m.

Submitted by: _____
Alice Belfy, Recording Secretary

