



Beaver Island Community School

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REGULAR SCHOOL BOARD MEETING MINUTES

August 8, 2016– 7:00 p.m.

MEMBERS PRESENT

Dave Avery, Jessica Anderson, Judy Boyle, Mark Engelsman, Dawn Marsh, Kirk Welter

MEMBERS ABSENT:

Susan Myers

OTHERS PRESENT:

Judy Gallagher, Jack Gallagher, Deb Bousquet, Kyle Marvin, Connie Boyle, Ryann Turner, Marlene Wiser, Kerry Smith

PUBLIC COMMENT

There was no public comment

REVIEW AGENDA

President Myers called the meeting to order at 7:00 p.m. August 8, 2016 and reviewed the meeting's goals. Food Service renewal and enrollment update will be added in the Superintendent's report. Motion to approve agenda: Avery, 2nd-Engelsman.

APPROVAL OF MINUTES

Engelsman made a motion to accept the minutes from the July 11, 2016 regular meeting, 2nd-Boyle. All in favor.

PRESIDENT'S COMMENTS/UPDATES

- Kerry Smith gave report on tree removal; Gallagher explained the original bidding process and the need to rebid due to the policy requirement needing a 2 bid minimum.
- The Superintendent Search committee (Anderson, Engelsman, and Myers) will host a community meeting after the COA meeting at 11:00 am on Thursday, August 18th at the Community Center. Their goal is to gather ideas from community members and they can move to development of a job description. MASB is offering training regarding an administrator evaluation tool, in late September at Char-Em ISD. The MASB tool is simple and straight forward and seems to be the best way to go. The board members can also consider hiring a trainer to come to the Island but members who do not participate in the training may not be able to participate in the evaluation. Avery made a motion to approve the MASB administrative evaluation tool, 2nd-Welter. All in favor.

FINANCE COMMITTEE REPORT:

Marsh explained the audit went well and according to business manager Krosnicki, we are where we are supposed to be. Welter questioned the adopted budget amount of (\$131,115) based on hitting the mark at

the end of the year. He asked if there was an error carried forward for this year's fiscal budgeted number. Welter reported that he is not getting emails from Krosnicki and was not able to make the finance meeting because it was moved to Tuesday by the ISD at the last minute. Next month the meeting will be held on the normal day September 7th at 8:30 am. Welter asked if the wages for July & August accrue and do we loop back in September to see how the accrual went. Marsh made a motion to approve the finance report, 2nd-Engelsman. All in favor.

CURRICULUM COMMITTEE REPORT:

- Charlevoix County Community Foundation Scholarship clarifications and recommendations were discussed. The current scholarships for BICS students are \$500 each. The committee is recommending combining the scholarships into one. The Community foundation does not normally do any scholarships for less than \$1000. The committee would like to redo the criteria and send it to the Community foundation to evaluate. The Community foundation discourages naming scholarships but we could retain the Kitty McNamara name for the one scholarship. Possible criteria would include combining the scholarships, making it for our high school graduates only, and allow the Charlevoix County Community Foundation to choose the candidate to receive the scholarship based on the scholarship committee's recommendations. Engelsman made a motion to approve changing the scholarships, 2nd-Boyle. All in favor
- Kyle Marvin gave an update on the writing curriculum, explaining writing goes on in all classes. The staff is working with School Rise and they are working on common core standards and aligning the curriculum internally and externally for K-12. They will be checking on performance tasks 3 times per year.

POLICY COMMITTEE REPORT:

- Teacher Recall and Layoff Policy: Discussion took place on item 4c. #1, difference in opinion, a whole board decision is needed to decide how long teachers are eligible for recall. Options for recall would be, 4.5 months, 9 months, or 1 year. Avery said Charlevoix Public School's recall policy is 2 years. This item used to be in the contract but it can no longer be a negotiated item. Welter felt it should be 1 year, Boyle 4.5 months, Engelsman 4.5 months, Avery 1 year, Anderson-9 months or 1 year and Marsh 4.5 months. The vote was tied; the board needs to vote on this item at the next regular school board meeting.
- Emergency, Removal, Suspension, Expulsion: recommendation in the current policy is to delete "Non-Special Ed Students" 4170.5 is to apply to all students. Engelsman made a motion to amend the policy with changes, 2nd-Marsh. All in favor.
- 5D Evaluation: This evaluation tool was agreed to by Riley Justis and the ISD in 2014 and has been condensed and developed electronically with PIVOT. A revision of rubrics have been made, the board needs to formally adopt this tool. Teachers need to be trained on this 5D evaluation tool, Gallagher is pursuing having a trainer come here to BICS.
 - 1) Self-Evaluation
 - 2) A portion of the tool will look be selected to focus on a certain set of rubrics during 4 visits each year for teachers (4-6 visits recommended with a summary evaluation at the end of the year)
 - 3) Observation
 - 4) Describe exactly what is going on in the classroom
 - 5) Assess

Gallagher recommends adopting the 5D evaluation tool. Avery made a motion to formally adopt the 5D evaluation tool, 2nd- Marsh, all in favor.

- Grading& Promotion: Gallagher read an excerpt from a book received by policy committee members called “On Your Mark” in regards to grades and grading policy and discussion of changing to A, B and I policy. Grading practices will be discussed further with parents at the back to school meeting the first week of school.

BUILDING REPORT

- Engelsman is working with Kevin McDonough in putting together a plan with the engineers to fix the roof issues. Kevin McDonough recommended a temporary video camera on the roof to monitor issues. The landscaping issues by Debbie Robert’s room and the back of the gym will be put off until the roof issue is addressed. Need to get a cost for a temporary membrane on the roof.

SUPERINTENDENT’S REPORT

- Gallagher reported there was an enrollment of 2 new students; staffing changes need to be made so the board may need to reconsider the budget. Gallagher would like to post for the elementary ed position anyway while waiting to hear from finance advisor whether there is money in the budget for position. Engelsman made a motion to post for the position, 2nd-Boyle, all in favor.
- Internet services: Possibly will get everything up and going this Wednesday through Merit network but the capability is actually only 50 not 200. Gallagher is collaborating with teachers to help assume some school leadership roles in the interest of making the Superintendent/Principal’s work more manageable.
- A draft of calendar events for the year is underway and includes school board meeting on August 29 at 7:00 pm, policy meetings will be Aug. 16 & 23 at 8:30 am;
- The teachers will be back August 30 & 31 for professional development and get their rooms ready; Gallagher, on recommendation from Smith asked that Dan Burton be hired for the volleyball coaching position. Engelsman made a motion to approve Burton, 2nd-Avery, all in favor.
- Food service renewal with EJ Hodgson enterprises had a .04 increase per lunch. Avery made a motion to accept the increase, 2nd-Marsh, all in favor.
- Schedules will be emailed out to parent soon.

PUBLIC –BOARD COMMENTS

- Avery would like to have Student Handbooks finished so they are available and usable for students and parents.

Motion to adjourn Boyle, Avery-2nd, all in favor.

Submitted by,
Kerry Smith, recording secretary