

BEAVER ISLAND AIRPORT COMMISSION MEETING – August 3, 2013 9 am at St. James Township Hall.

Members present: Elaine West, Jim Wojan, Don Vyse, Pete Lodico, Mike Scripps, and Rick Speck

Members absent: Colleen Martin

Meeting called to order by Mike Scripps at 9:05 am.

MOTION West, Second Wojan to approve May 4, 2013 regular meeting minutes. All approved.

MOTION Vyse, Second West to approve June 19, 2013 special meeting minutes. All approved.

Committee Reports –

Building Committee – The FAA has released funds to the state for the site work. Ground breaking ceremony planned for August 13th.

Terminal Lease Negotiations Sub Committee – Other “like” airport lease agreements have been investigated. In past lease agreements it was constructed with designated services fulfilling the financial obligation (trade out). It appears the current trend is to have a specific amount for space and specific amount for services provided. The recommendation from the subcommittee is to have a specific amount which would also set the amount for any other carrier interested in leasing space at the Airport. Term of lease is recommended for 5 years. The subcommittee will continue to work on the lease and have final recommendations for the board to discuss later in the fall.

New Business –

MOTION Wojan, 2nd Lodico for Elaine West to be chair for 1 year and Mike Scripps vice chair. Motion approved.

MOTION West, 2nd Speck to authorize the build committee to sign change orders not to exceed 5% of the total contract without board approval. Mead & Hunt will be contacted to confirm appropriateness of this motion. All in favor.

Motion West, 2nd Vyse to approve Airport Capital Improvement Program (CIP) FY-2014 to FY-2018.

At the next regular meeting the budget and current fund balance will be reviewed.

MOTION Scripps, 2nd West to send resolution to each Township board to accept the \$100,000 loan from MDOT office of Aeronautics for the terminal building.

Airport Manager Report –

August 2013

OPERATIONS

All runway lighting is in good operation.

Fuel system is in good operating order. A recent load of 100LL was received. Price will be staying the same at \$6.42 as the price is within a few cents of our previous load.

NDB and AWOS systems are operating properly.

Terminal – All mechanicals are operational.

MOTION Speck, Second Wojan to adjourn at 10:05 am, motion approved.