

BEAVER ISLAND AIRPORT COMMISSION SPECIAL MEETING – December 27, 2012 10 am at the St. James Township Hall.

Members present: Mike Scripps, Elaine West, Jim Wojan, Don Vyse, and Pete Lodico

Members absent: Ray Cole, Coleen Martin

Meeting called to order by Mike Scripps at 10:26 am.

No additions or changes to agenda

Stephanie Ward with Mead & Hunt provided information regarding the terminal project and site design work. These two projects will be happening simultaneously. With regards to site development they are looking at ways to minimize costs such as reducing the amount of trees that may have to be taken down for parking lot expansion.

The airport's architect Kendra Thompson provided a detailed time line for the terminal project. It is estimated that construction will start June 2013 with completion December 2013. The target construction budget is about \$525,000 with a total budget of \$650,000 for site work and construction oversight. Key elements for the terminal design were discussed by the commission such as afterhours access for pilots, pilot's lounge, space usage for Airport Manager's office, storage space needs, present operator's space usage needs, possible EMS space usage in terminal, expansion opportunities for the future, types of heating options, roofing materials, and fireplace element. The 2008 survey and preliminary terminal design are being reviewed for guidance for the new terminal development.

The next public meeting is set for January 14, 2013 11 am at the Peaine Township Hall. Kendra Thompson will have a preliminary terminal design based on the Commission's and public input.

MOTION Lodico, second Scripps to adjourn at 12:15 pm, motion approved.