

Beaver Island Transportation Authority
Minutes of Regular Meeting
July 15, 2014

In Attendance:

BITA: Bob Tidmore, Kitty McNamara, Ed Troutman, Larry Hansz, on phone, Don Vyse
ABSENT: None
BIBCO: None
Others: Elaine West, Barbara Schwartzfisher

Quorum was determined and the meeting called to order at 12:00 pm by Bob Tidmore.

Approval of the Minutes of the June 10, 2014, regular meeting, it was moved by Kitty McNamara and seconded by Don Vyse to approve with corrections. Motion carried

Mr. Tidmore reviewed agenda and asked if there were any additions to agenda. The director's resignation was added to the agenda.

Treasurer's Report—The board reviewed financial reports ending June 30, 2014. Mr. Tidmore asked if the Ferryboat Formula Funds would be run as a separate line. Schwartzfisher explained that the money can only be used for terminal projects as well as for construction of a ferry. She went on to say that we were waiting to hear back from the state as to how we could access this funding stream. It would show it as revenue but it would be like capital and only received as we would expend it. It is not a source of additional operational money. Schwartzfisher reported we are at 3.299 per gallon currently. We are still waiting for the supplemental funding to arrive. BIBCO's share is accrual basis and will be backed out and replaced by the supplemental funding. Schwartzfisher reported the locks on the side of the building as well as some building repairs. K&M Construction did that work and we are still waiting for the bill from Collins Construction for the replacement of the roof sheets at the Donegal Bay Road building.

Director's Report—Schwartzfisher offered an overview of the building repairs again and spoke to the fact that we contacted Rieth-Riley concerning a quote regarding for resurfacing the dock. Schwartzfisher said she would also contact the state to keep them in the loop. MDOT staff will be coming to the island to visit on August 22, 2014, Schwartzfisher said she would be willing to come back to host this event if the BITA Board was so inclined.

Auditor Bids—We received three (3) bids from audit firms and in thorough review it is recommended that Dennis Gartland & Niergarth be offered the three (3) contract to conduct our audit through the fiscal year 2016. Other bidders were Abraham Gaffney and the Harris group. It was moved by Kitty McNamara and seconded by Ed Troutman to offer our audit services to Dennis, Gartland and Niergarth for the fiscal years 2014, 2015 and 2016 in the amount of \$4,900.00, \$5,100.00 and \$5,300.00 respectively. Motion Carried.

Director's Replacement—Tremendous and open conversation ensued regarding the opportunity of hiring a new director. It was moved by Kitty McNamara and seconded by Bob Tidmore to hire John Drury to assist the board through the new director hiring project. His duties will

BITA Minutes
July 15, 2014
Page 2

include assisting with the creation of a job description and helping with the process. Motion Carried.

It was moved by Larry Hansz and seconded by Kitty McNamara to offer Mary Cook a maximum of 15 hours weekly to act as interim director to assist the board during this transitional period. Motion Carried.

Kitty McNamara suggest that the Board follow through with the evaluation process. The board concurred.

Correspondence–Ferryboat Formula Funds new Census was completed and updates and submitted, Audit proposals and June Statistics

Other Pertinent Business–None

Public Comment–None

With no further public comment offered, the meeting was adjourned at 12:55 pm.

Respectively submitted,

Barbara Varnum Schwartzfisher, Executive Director