

Beaver Island Transportation Authority  
Minutes of Special Meeting  
June 25, 2014

In Attendance:

BITA: Bob Tidmore, Don Vyse, Ed Troutman, Larry Hansz

ABSENT: Kitty McNamara

Others: Barbara Schwartzfisher, Mary Cook

Others: John Drury (call in)

Quorum was determined and the meeting called to order at 10:00 am by Chairman Tidmore.

Tidmore reviewed agenda and asked if there were any additions to agenda. Additions: Executive Director's report regarding Charlevoix's dock project and the resurfacing of BIBCO Beaver Island dock area.

Additions to agenda:

Executive Director report on Charlevoix dock expansion: Attended Marine Expansion meeting in Charlevoix. New dock proposed could be in way of navigation area of ferry. BIBCO not supporting this project due to safety. Hansz suggested contacting insurance companies.

Executive Director urged a call to Margo Marks of BIBCO for more details. Hansz given prints of proposed project and will pursue more information.

Executive Director report on resurfacing BIBCO Beaver Island dock area: RFQs have been sent out to five companies. State has approved project and must be compliant with Davis Bacon and able to coordinate work around ferry schedule. RFQs deadline August 7, 2014 with a project completion date of September 30, 2014.

Executive Director Position:

Board evaluated Schwartzfisher's work with a letter. Troutman and McNamara recommend continuing Schwartzfisher's health care coverage and BITA boat pass until September 30<sup>th</sup> or until new the director hired.

Motion by Chairman Tidmore for Schwartzfisher to have healthcare coverage until September 30, 2014 and formal approval of employment evaluation letter. Hansz seconded and all others approved.

Schwartzfisher also stated she will be available August 22<sup>nd</sup> for state visitors to island and will be available for any other questions.

Executive Director position: Discussion took place between board and Consultant John Drury. Salary should be advertised at 48,000 to 60,000 depending on experience. Position will be posted on State website and the National \_\_\_\_\_ Due date for applicants is August 30<sup>th</sup>, 2014 and September 3, 2014 board will discuss applicants and proceed with selection of those to

be interviewed. All inquiries and resumes will be forwarded to Chairman Tidmore and he will forward to the rest of the board.

John Drury was asked to develop a list of interview questions.

Determined review by all members of applicants can be in a closed session.

Board members modified position description.

Public Comment: None

Meeting adjourned at 10:48 am.

Respectfully submitted by:

Mary Cook  
Interim Executive Director