

Beaver Island Transportation Authority

Regular Meeting Minutes

November 11, 2014

12:00 Noon

In Attendance:

BITA: Bob Tidmore, Kitty McNamara, Larry Hansz, Don Vyse, Ed Troutman

BIBCO: None

Others: Mary Cook

Quorum was determined and meeting called to order by Tidmore at 12:02 pm.

Approval of Oct 21, 2014 regular meeting minutes. Motion by Troutman, seconded by Hansz. Motion carried.

Tidmore reviewed agenda and asked if there were any additions. None.

Treasurer's Report: Audit is in progress. Board members have received notice via e-mail from auditor to inquire with them of any of concerns they may have. No word on Ferry Funds. Schwartzfisher has cancelled Capital One credit card. Reports reviewed.

McNamara inquired of grants. Cook reported P1 will be amended and funds utilized for vessel upgrades. McNamara suggested board review grants and what has been budgeted in each of them. Cook has been in contact with Margo Marks of what some of the future needs might be.

Hansz mentioned pursuing funds for a new boat. Tidmore suggested contacting John Drury and Networks Northeast.

Credit Card Policy: Motion by McNamara to approve credit card policy, seconded by Vyse. Motion carried.

Troutman suggested an expiration date on the credit card policy and that it should be reviewed and renewed annually.

Director's Report: Chair lift is on order. Installer needed to take additional measurements for manufacturer before going into production.

Dry Dock: Vessel will be going to dry dock Nov 30 for seven to ten days. Discussion of the possibility that inspections and work would be good for the next five years.

Cook reported the Beaver Island radio station, Joe Moore and Elaine West had all been notified of the dry dock schedule. McNamara mentioned some are under the impression there will be no boat running. Cook will contact BIBCO and make them aware. Vyse commended the boat company for contacting customers in advance.

Building Repairs: Cook has not heard back from the contractor regarding weather stripping for exterior doors. Discussion of exterior door replacement, bathroom upgrades, exterior lighting replaced, and the safety of the outdoor walkways. Cook will make a list of repairs and upgrades and prioritize. Board agreed to go ahead and paint interior during winter months.

Conflict of Interest Policy: Cook to contact township lawyer for review of policy.

Fares/Schedules: Tidmore suggested fares be lowered for upcoming year due to lower fuel prices and possibly just during the shoulder season. Discussion of possible ways to increase ridership.

Motion by McNamara to appoint Vyse and Tidmore to meet with BIBCO for fares discussions, seconded by Troutman. Motion carried.

Correspondence: Cook had been in contact with John Drury in regards to McNamara being elected to the township board and her being allowed to continue to serve on the BITA board. He did not see anything within the act prohibiting her from doing so.

Public Comment: None

Motion to adjourn by McNamara, seconded by Vyse. Motion carried. Meeting adjourned at 12:48 pm.

Respectively submitted.

Mary Cook  
Executive Director