

Beaver Island Transportation Authority
Regular Meeting Minutes
April 12, 2016
12:00 Noon

In Attendance:

BITA: Bob Tidmore, Steve West

BITA call in: Ed Troutman

BIBCO: None

Others: Mary Cook, Elaine West

Quorum was determined and meeting called to order by Tidmore at 12:15 pm.

Tidmore welcomed new board member West.

March 15, 2016 regular meeting minutes were approved. Motion by Troutman, seconded by West. Motion carried.

Additions to Agenda: Election of vacant vice chair position.

Treasurer's Report: Cook asked if there were any questions on the financial reports. None. State will revise third party document for outstanding transmission invoice.

Checking – Motion by West to authorize all board members as check signers on both of the Charlevoix State Bank checking accounts, seconded by Troutman. Roll call: Troutman – yes, West – yes, Tidmore – yes. Motion carried.

Resolution of Signature – Motion by Troutman to adopt the Resolution of Signature, seconded by Tidmore. Roll call: Troutman – yes, West – yes, Tidmore – yes. Motion carried.

Director's Report: Heater ordered last fall was damaged during shipping. Vacuum ordered has been delayed to warehousing issues. Working on Title VI and ADA documents. Piling project is currently out for quotes. Cook will meet with insurance agent the beginning of May to look over policy. Agent will come at a later time to meet with the board. Water monitoring equipment has been installed. First run of the year had ten passengers one way and nine the other.

Dry Dock: Tentative dates are set for the April 25th for shaft replacement, painting, and ramp maintenance.

Review Code of Ethics: Copy given out for new members to review.

Other Pertinent Business: None

Correspondence: Kathleen McNamara resignation letter.

Vice Chair: Position vacated when Kathleen McNamara resigned from the board April 4, 2016.

Motion by Tidmore to elect Larry Hansz as Vice Chair, seconded by West. Motion carried.

Public Comment: None

Meeting adjourned by Tidmore at 12:30pm.

Respectfully submitted,

Mary Cook

Executive Director